

AYSA Agenda

Oct. 20, 2015

6:45PM

6:45 Introductions

6:50 Updates from Travel and Rec seasons

7:00 Financial report

7:10 Website update/review

7:25 Go over Roles/Jobs list, make any approved changes

8:00 Move towards quarterly Board meetings, hold more frequent, smaller “working group” committee meetings, Rec or Travel based

8:15 Set future meeting dates

8:30 Adjourn

AYSA Roles/Responsibilities

Type	Task	Domain	Domain2	Domain3	Domain4
ALL	Coaches Shirts	Program Manager			
ALL	Revs Game	President			
ALL	Set Season Dates	President	VP	DoC	LSSE
ALL	Get Field Approval from LSSE	President	VP	DoC	
ALL	Field Lining	Equipment Mgr	Program Manager		
ALL	Gear Orders	Equipment Manager			
ALL	Coaches Licensing	Program Manager			
ALL	Coach Recruitment	DoC	Program Manager		
ALL	Advertising	President	Program Manager		
ALL	Open Registration in SM	Program Manager			
ALL	Make sure session times, size of teams, caps, and prices are correct in SM	President	VP	Program Manager	
ALL	Coaches CPR/First Aid Certifications	Program Manager			
ALL	Running Board Meetings	President	VP		
ALL	Amherstsoccer.org	Program Manager			
ALL	SportsManager Management	President	VP	Travel Director	Program Manager
ALL	Goal Anchoring, Flags, Set-up for Travel Games	Equipment Manager			
ALL	Winter Equipment Storage	Equipment Manager			
REC	Send reminder email to sign up for rec	Rec Director			
REC	Rec Shirts – Ordering	Rec Director	Program Manager		
REC	Rec Refs	Rec Director	Program Manager		
REC	LK Helpers	DoC	Program Manager		
REC	Field Layouts	DoC	LSSE	President	VP
REC	Rec Team Size	DoC	President	Program Manager	
REC	Rec Team Balancing	DoC	Program Manager		
REC	Rec Game Schedules	DoC	Rec Director	VP	
TRAVEL	Travel Uniforms	Travel Director			
TRAVEL	Add field availability times into PVJSL	Travel Director	Program Manager		
TRAVEL	Travel Tryout Registration	Travel Director	DoC	Program Manager	
TRAVEL	Travel Team Registration w/PVJSL	Travel Director	Program Manager		
TRAVEL	Travel tryouts scheduling- get school schedules from each school in ARPS district	DoC	Travel Director	Program Manager	
TRAVEL	Approving Rosters w/PVJSL	Travel Director			
TRAVEL	Scheduling Training Time with Travel Coaches and DoC	DoC			
TRAVEL	Field Permits	Program Manager			
TRAVEL	Travel Players	Travel Director	Program Manager		

The following is who manages tasks and who has input into tasks. This does not mean the person in charge actually implements the task.