

Cancelation Request Procedure

The Middlesex Youth Soccer League has implemented some automation through Sportsmanager to request that a game be rescheduled for a valid reason.

Valid reasons for rescheduling are listed in the MYSL Admin Rules handbook.

11. Rescheduling Games

a) When a team cannot play a scheduled league game for legitimate reasons, the coach shall prove in writing, with significant documentation to the satisfaction of the Age Director, that fewer than eleven (11) players (Eight (8) players for U12 or six (6) for U10) will be available.

i) A coach should know his/her players' availability for the whole season; ignorance will not be accepted as an excuse. Legitimate reasons may include, but not be limited to:

- graduation,
- sanctioned invitational tournament,
- school trip, or
- religious activity.

ii) Lack of players due to a vacation is not a legitimate reason to reschedule a game.

If you want to change a game time or field do not use this procedure, contact your age director by email to make the change.

Before you start the automated process make sure you follow the guidelines set up by your home club.

The process is simple. You need to login to your team from the Sportsmanager website for your town. If you do not know how to do this you can start by logging into the MYSL website.

<http://www.sportsmanager.us/orgmanager/mysl.htm>

On the home page click on "organizations"

The screenshot shows the Middlesex Youth Soccer League website. The left sidebar contains a list of navigation options: SCHEDULE, STANDINGS, RESCHEDULING, ROSTER HISTORY, TEAMS/COACHES, PLAYING AREAS, SHARED AREAS, **ORGANIZATIONS** (highlighted with a red box), MAPPING, ROSTER APPROVAL, REGISTRATION, and REFEREE MNG. The main content area has a header 'Go to the New Site Design' and sections for 'CLOSINGS' (No closings as of 4/12/2015 11:12:00 AM) and 'Upcoming Events'. The 'Upcoming Events' section contains a table with the following data:

Event	Date	Day
Spring Soccer Begins(Closes on 6/13/2015)	4/18/2015	Sat
MYSL Board of Directors meeting	5/5/2015	Tue
Spring Soccer Ends(Open on 4/18/2015)	6/13/2015	Sat

The right sidebar, titled 'News/Info', lists various links including News, Commissioners Cup, Tournaments, Team Rollover Option, Important Links, Sportsmanship Guides-Guide for Coaches, Sportsmanship Guides-Guide for Parents, Sportsmanship Guides-Guide for Players, and Sponsors. The top of the page features a blue header with the league name and navigation buttons: LOGIN, HOME, EVENTS/NOTICES, ABOUT US, CONTACT US, HELP, NEWS/INFO, CALENDAR, BOARD/MANAGEMENT, and FORMS/DOCS/FILES.

Select your

Select your club and click on “SportsManager”



P.O. Box 26 Somerville, MA 02143 x registrar@somervillesoccer.us

11:13 AM 56%

sportsmanager.us

All Sale | Now on Sale at L.L.Bean Middlesex Youth Soccer League Wilmington Youth Soccer Association

WELCOME TO WILMINGTON YOUTH SOCCER ASSOCIATION

HOME ABOUT Public - Not Logged in **LOGIN** CONTACT

NEWS/INFO EVENTS/NOTICE CALENDAR BOARD/MANAGEMENT FORMS/DOCS/FILES VIDEOS SPONSORS LOST/FOUND/AVAILABLE



- SCHEDULES/SCORES
- LEAGUE STANDINGS
- PLAYING AREAS
- ROSTER MNG
- TEAMS/ROSTERS
- REGISTRATION
- REFEREE MNG
- ORG. WEBSITE

No urgent notices at this time

CLOSINGS

No closings as of 4/12/2015 11:12:28 AM

UPCOMING EVENTS

Registration opens for Spring Soccer	4/12/2015 - Sun
Spring Soccer Begins	4/18/2015 - Sat
From MYSL: MYSL Board of Directors meeting	5/5/2015 - Tue
Registration opens for Fall Soccer	6/1/2015 - Mon

NEWS/INFO

There is no News/Info available now

MISSION STATEMENT

THE AIM OF WILMINGTON YOUTH SOCCER IS TO ENCOURAGE AND ENGAGE IN ATHLETIC RECREATIONAL SOCCER GAMES THAT FOSTER AND PROMOTE THE QUALITIES OF PHYSICAL FITNESS, COMPETITIVE AND SPIRITED TEAM PLAY AND GOOD SPORTSMANSHIP BY PROVIDING SOCCER INSTRUCTION TO ITS MEMBER FAMILIES AND BY MAKING AVAILABLE TO THEM OPPORTUNITIES TO

WEATHER



[Weather Forecast](#) | [Weather Maps](#) | [Weather Radar](#)

UPCOMING AND RECENT GAMES

Sat 4/18 U10B-BU10-2 VS BU10-4
Sat 4/18 U10B-BU10-5 VS BU10-5
Sat 4/18 U10B-BU10-7 VS BU10-11

Next click on the "Coach / director Login" Use your email address you have listed in Sportsmanager. If you need a password click on the "click here" and one will be emailed to you.

11:14 AM 56%

sportsmanager.us

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SportsManager Universal Login Page

Administrator Login Parent Login **Coach/Director Login** Referee or Assignor Login Public Access

ROSTER MANAGEMENT

Access for Team, League and Season Management

Team management can view rosters, email teams and score games
League and Season managers can also manage team assignment and view draft reports

The Roster Management module requires your email address to already be stored with your profile and for your name to already be linked as team manager. If you are a team manager without an email addresses you will not be able to use the Roster Manager. If your email address is not stored with your name, contact your league and ask them to store your email address with your name.

Please enter your email and password to login

Email address:

Password:

Login

If you have forgotten/don't have a password
[Click Here](#) and a password will be emailed to you.

Select your team and the Roster Management page will come up. Click on "Cancel Request".

sportsmanager.us

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WELCOME TO WILMINGTON YOUTH SOCCER ASSOCIATION

HOME ABOUT Access Level: Coach/Director LOGOUT CONTACT HELP

NEWS/INFO EVENTS/NOTICE CALENDAR BOARD/MANAGEMENT FORMS/DOCS/FILES PICS VIDEOS SPONSORS LOST/FOUND/AVAILABLE

ROSTER MANAGEMENT (Team Access)

NEW CHANGE TEAM CHANGE TEAM **MANAGE ROSTER** EMAILING BLACKOUTS

SCHEDULE/SCORES TEAM INFO REPORT CHANGE PASSWORD

ROSTER EXPORTS ADD/EDIT PRACTICES **CANCEL REQUEST**

Season: Spring Soccer League GU14-2 Team Division: 2A

GU14-2 [Click here for the MYSL Roster Form - Approved](#)

Email Roster

 Repl Picture Crop **Asst. Coach**  Repl Picture Crop

 Repl Picture Crop

NAME	BIRTHDAY	GENDER	2015 AGE	2015 REG	ASSIGNED
1  Del		Female	12	N	1/4/2015 9:28 AM

[Add Player Comment/Double rostered ?](#)



Select the game and fill in the reason for the request. MAKE SURE YOU TELL US HOW MANY ARE ON YOUR ROSTER AND HOW MANY WILL BE MISSING.

