



NESP PICTURE DAY INFO

Arrival: Please arrive at least 5-10 minutes before your scheduled photo time to check-in, fill out forms if needed, and get any appropriate gear on. Your child's feet will show in team photos.

ONLINE PRE-ORDERS: Before Picture Day, use your organization's Pre-Order Access code at <https://newenglandssportsphoto.simplephoto.com> to pre-purchase products and streamline your child photo process and receive pre-order discount pricing.

Please make sure to PRINT your online order form and check-in before getting your photos taken. If you are unable to print it, please make sure you have your online order form and see the table person on the field for form information.

Please make sure ALL spelling and information is correct before placing an order. The information will be printed EXACTLY as you have entered it.

ON-SITE PAYMENT: EXACT Cash, Check, or Credit accepted. Credit card information is taken on-site and processed off-site. Our staff will NOT have CASH CHANGE on site, so please come with exact change if paying with cash.

Please make sure that the information you wrote on the form is correct.

ORDERS: NO changes can be made to packages on the field. If you have any questions or issues regarding the package you ordered, please email:

cs@nesportsphoto.com. They will NOT be able to make changes on the field.

PICTURE DAY CHECK-IN: Everyone (even online pre-orders) will need to have their paperwork in order before seeing the photographer for photos. Everyone must check-in at the table before seeing the photographer. This ensures photos match the athlete and they get the correct team photo. Please make sure the forms are handed to the photographer and not just placed nearby.

Once a form is turned into a photographer, they will not be returning them. Ordering online and printing the picture day ticket will speed the check-in and photo process.

If parents do not print out the Picture Day Ticket, or forget it, they will need to check-in at the table with their email showing their order number and then fill out a specific form.

PROPS: Parents and players should plan ahead and bring their own equipment for props (bat, gloves, soccer ball, etc.) to reduce equipment sharing.

For specific sports, players on the same team may share that team's equipment if they are all already in contact with the equipment—for example, a team may use a team basketball shared between their team, but not with other teams.

BUDDY PICS: Coaches, with their son/daughter on the team, may have their

photo with them ("Buddy Pic") taken. They will receive a FREE 5x7 print of the image with the purchase of any item/package.

Let the photographer know you're a coach when you come up with your child, and they will add the proper code to your child's form before taking the Buddy Pic.

Please note that this is NOT a photo for every player with their coach, it is ONLY for the coach and THEIR son/daughter.

MULTIPLE CHILDREN: Please DO NOT put multiple children's orders on one order ticket. Each child MUST have their own separate order number and ticket. Please make sure the child's name is entered on the online order form. Sibling photos MUST also have a separate order form.

ORDERING AFTER PICTURE DAY

League Pre-Order Access codes expire on the day of Picture Day. Players' individual access codes will be mailed out 3-4 weeks after Picture Day. These codes can be entered into <https://newenglandssportsphoto.simplephoto.com/> (just like the access code), and parents can order more products. Please note that orders after picture day will be at regular full pricing.



NESP Sports and School Photography
(978) 420-5518 or visit www.nesportsphoto.com