



**Annual General Meeting
July 31st, 2013**



Spencer Soccer Club

Annual General Meeting

July 31st, 2013



6:10pm - Meeting Opens

Elections

- Senior Vice President
- VP of Fields and Equipment
- VP of Finance
- VP of Marketing, Communications, and Fundraising
- VP of Player and Coach Development
- Members at Large

President 2012 FY Summary of Significant Changes

- By Law Changes
 - Section 200.5 - Fees
 - Section 200.15 - Playing Time
 - Section 200.18.5 - Coaching Penalties/Fees
 - Section 200.21.2 - Exceptions to the General Membership Refund Policy
- Youth Programs switch to single age groupings
- 2 New U10 Goals

Financial Report

- Financial Look-back and FY2013 Budget
- Financial Forecast for Strategic Planning

Membership

- Summary of Membership
- Refund Calculation

Player Development

- Current and Future state of teams participating in league competition, tournaments, and training for coaches
- Coaches and Teams Report
- Schedule Coaches Meetings (Youth & Travel)
- Schedule Youth & Travel Season Start Dates

New Business

- VP of Fields and Maintenance
- VP of Marketing, Communications, and Fundraising

Formation of Spencer Basketball Club

- Chris Bokis to present and make motions

9:00pm - Meeting Adjourns



Spencer Soccer Club

FY12 By-Law Summary of Changes



CHANGE #1

Adopted in the September Meeting

Section 200.5 – FEES

Member outstanding payables must be paid before the second game of each season. If no payment is made then the member will not play or practice with the team until payment is made. Any scholarship requests must be made by the start date of the season by the player in writing to the President or Director of Registration. The Board of Directors will review extenuating circumstances for scholarship requests after the start date of the season on a case-by-case basis.

CHANGE #2

Adopted in the September Meeting

Removed Section

Section 200.15 – EQUAL PLAYING TIME (FALL SEASON)

All players shall have equal opportunity to play equal time. Coaches will do their best to insure that this is accomplished. Coaches have to follow this rule except in the event of unequal attendance at practice, games or in the vent of need to discipline

Section 200.18.5 – For the FALL /Year playing Season , ensure that all players play at least half of ech game. Exceptions shall only be for injuries, sickness, or discipline.

Edit Section to Now Read

Section 200.15 – PLAYING TIME

U10 (Division 1, 2, 3) and U12 and up Division 3 Travel Teams: The club considers these grouping to be recreational in nature and encourages playing time to be based on commitment and attendance. Playing time, expectations, and team policies shall be set by the coaching staff for fall and spring league play.

U12, U14, 16 &18 (Div 1 and 2) Travel Teams: The club considers these grouping to be competitive in nature. Playing time, expectations and team policies shall be set by the coaching staff for fall and spring league play. Equal playing time is not guaranteed. Players chosen to play for competitive teams have the option to opt out and play for a recreational team if one exists in that gender and age group. Requests to opt out of competitive play must be made in writing (email acceptable) to the Vice President of Player and Coach Development or the President. The Coach, if assigned at the time the request is made, shall

Commitment and Attendance Exceptions: The club has adopted MYSA Player Priority Guidelines, from their By-Laws (Section 342. Priority Guide for Multiple Rostered Players), for players with commitments to higher level of play. Junior High School and High School teams will be viewed as a Division 1 premier team. Players following the MYSA guidelines should not be penalized for missing practices, games or tournaments.

If a Player or Parent is concerned that Section 201.15 is not being upheld they should seek the following options to address the situation:

1. Talking to the Coach of this concern
2. Contact the Vice President of Player and Coach Development
3. Bring to the SSC Board

CHANGE #3

Adopted in the November Meeting:

Section 200.18.5 Coaches will be held accountable for any fine issued by MAYS for breaking the goal differential ruling. The coach will pay the fine but has the option to appeal to the Spencer Soccer Board at the next scheduled Board Meeting

MAYS APPEALS - The charged coach or coaches shall address their request for appeal to the Spencer Soccer Club MAYS League Representative, the SSC President and the SSC Senior Vice President. The situation will be reviewed by the 3 member board with a 2-1 approval needed to support the appeal to MAYS.

CHANGE #4

Adopted in the March Meeting:

Section 200.21.2 – EXCEPTIONS TO THE GENERAL MEMBERSHIP REFUND POLICY

Refunds requested by a member with a season ending injury during will be pro-rated based on the remaining schedule less the season overhead and insurance fees



Spencer Soccer Club

Financial Look-Back and FY 2013 Budget

As of June 30th, 2013



Direct Expense and Income

	Historical		Prior Fiscal Year			FY 2013 Budget
	Fall 2010	Fall 2011	Fall 2012	FY 2012 Budget	Variance	
Registration Income	\$ 17,076	\$ 22,512	\$ 19,687	\$ 20,000	\$ (313)	\$ 22,000
Registration Expense	\$ (6,004)	\$ (8,762)	\$ (6,929)	\$ (7,550)	\$ 621	\$ (8,000)
Uniform Expense	\$ (1,114)	\$ (13,717)	\$ (3,643)	\$ (2,000)	\$ (1,643)	\$ (14,000)
Registration Net	\$ 9,958.00	\$ 32.87	\$ 9,115	\$ 10,450	\$ (1,335)	\$ -
Fundraising Income	\$ 4,255	\$ 2,611	\$ 1,815	\$ 4,000.00		\$ 2,500
Fundraising Expense	\$ (3,431)	\$ (460)	\$ (307)	\$ (1,200.00)		\$ (800)
Fundraising Net	\$ 824	\$ 2,151	\$ 1,508	\$ 2,800.00	\$ (1,292)	\$ 1,700
	Spring 2011	Spring 2012	Spring 2013	FY 2012 Budget	Variance	FY 2013 Budget
Registration Income	\$ 18,569	\$ 23,258	\$ 22,732	\$ 22,000	\$ 732	\$ 23,000
Registration Expense	\$ (7,796)	\$ (7,345)	\$ (8,110)	\$ (7,480)	\$ (630)	\$ (8,250)
Uniform Expense	\$ (1,300)	\$ (6,459)	\$ (3,521)	\$ (1,000)	\$ (2,521)	\$ (2,500)
Registration Net	\$ 9,473.00	\$ 9,453.89	\$ 11,101.00	\$ 13,520.00	\$ (2,419.00)	\$ 12,250.00
Fundraising Income	\$ 11,742	\$ 2,657	\$ 2,849	\$ 1,200		\$ 4,000
Fundraising Expense	\$ (6,176)	\$ (592)	\$ (1,366)	\$ (500)		\$ (1,000)
Fundraising Net	\$ 5,566	\$ 2,065	\$ 1,483	\$ 700	\$ 783	\$ 3,000
	FY 2010	FY 2011	FY 2012	FY 2012 Budget	Variance	FY 2013 Budget
Sponsor Income	\$ 1,225	\$ 6,439	\$ 3,140	\$ 2,750	\$ 389.63	3500
Other Income	\$ 85	\$ 1,817	\$ 213	\$ 213	\$ (0)	0
	\$ 1,310	\$ 8,256	\$ 3,352	\$ 2,963.00	\$ 389.19	\$ 3,500
Operating Income	\$ 27,131	\$ 21,958	\$ 26,559	\$ 30,433	\$ (3,874)	\$ 20,450

Overhead/Operations Expense

	FY 2010	FY 2011	FY 2012	FY 2012 Budget	Variance	FY 2013 Budget
Administrative Expense	\$ 11,011	\$ 11,367	\$ 2,290	\$ 4,525	\$ 2,235	\$ 2,500
Coaching Courses	\$ 1,914	\$ 1,355	\$ 490	\$ 1,300	\$ 810	\$ 500
Equipment and Supplies	\$ 1,232	\$ 2,023	\$ 1,321	\$ 2,000	\$ 679	\$ 1,500
Goals	\$ -	\$ 2,680	\$ 2,100	\$ 3,000	\$ 900	\$ -
Field Maint	\$ 6,556	\$ 8,935	\$ 7,991	\$ 8,500	\$ 509	\$ 8,000
Field Paint	\$ 720	\$ 1,046	\$ 2,768	\$ 1,000	\$ (1,768)	\$ 2,500
Toilets	\$ 2,363	\$ 2,472	\$ 2,297	\$ 2,600	\$ 303	\$ 2,500
Pest Control	\$ -	\$ 383	\$ 490	\$ 200	\$ (290)	\$ -
Hired Help	\$ -	\$ 100	\$ 482	\$ -	\$ (482)	\$ 2,000
Gym Rental	\$ -	\$ 810	\$ 80	\$ 1,000	\$ 920	\$ -
Total Overhead	\$ 23,796.05	\$ 31,171	\$ 20,309	\$ 24,125	\$ 3,816	\$ 19,500
% Spent in Fall	63%	62%	68%			65%
Net Income	\$ 3,335.28	\$ (9,213)	\$ 6,249	\$ 6,308	\$ (59)	



Spencer Soccer Club

Financial Forecast for Strategic Planning

As of June 30th, 2013



Financial Forecast

Cash Available	\$	18,563	
Registration Income (actual)	\$	5,961	
Registration Income	\$	713	
Sponsorship Income (actual)	\$	3,500	
Registration Expense	\$	(8,000)	
Uniform Expense	\$	(14,000)	
Administrative Expense	\$	(12,675.00)	
	\$	(5,938)	
Fall Fundraising Income	\$	1,700	
Spring Registration Net Income	\$	12,250	
Ending Fall Cash Balance	\$	8,012	12/31/2013
Spring Admin Expense	\$	(8,250)	
Spring Fundraising income	\$	3,000	
Fall Registration Net Income	\$	10,000	
Ending FY 2013 Balance	\$	12,762	6/30/2014
Fall Fundraising Income	\$	1,700.00	
Spring Registration Net Income	\$	12,250	
Spring Fundraising income	\$	3,000	
Fall Registration Net Income	\$	10,000	
Sponsorship Income	\$	1,950.00	
Administrative Expense	\$	(19,500)	
Ending FY 2014 Balance	\$	22,162	6/30/2015



Spencer Soccer Club

Three Year Summary of Membership

As of June 30th, 2013



	SPRING SEASON TO SEASON COMPARISION												
	U4 Coed	U6 Coed	U8 Coed	BU10	GU10	BU12	GU12	BU14	GU14	BU18	GU19		TOTALS
	N/A	84	53	28	26	12	29	17	17	22	17		305
	N/A	89	81	31	22	15	23	16	16	17	22		332
	28	53	56	26	20	24	27	0	20	31	20		277

	FALL SEASON TO SEASON COMPARISION												
	U4 Coed	U6 Coed	U8 Coed	BU10	GU10	BU12	GU12	BU14	GU14	BU18	GU19		TOTALS
Fall 2010	24	61	84	36	22	11	23	15	16	0	0		292
Fall 2011	21	48	63	26	19	25	23	0	17	0	0		242
Fall 2012	24	61	84	36	22	11	23	15	16	0	11		303
Fall 2013	17	63	51	42	24	23	21	0	12	0	0		253

	REGISTRATIONS	# OF MEMBERS
2010/2012	597	481
2011/2012	574	439
2012/2013	580	473



Spencer Soccer Club

2012/2013 Refund Calculation Worksheet

As of June 30th, 2013



200.21 General Membership Refund Policy

A full refund date will be set by the Club for each season. Members requesting a refund prior to this date will receive a refund for full registration fees. Late fees incurred will not be refunded. Uniforms fees will be returned only if the club has not purchased the players uniform. Uniforms already purchased will be distributed to the player.

Returning members requesting refunds after the full refund date will receive a partial refund based on the expense incurred on behalf of the member by the Club at the time of the refund request.

200.21.1 Calculation

1. Mass Youth Soccer Association (MYSA) Insurance Fee per player
2. Portion of Midland Area Youth Soccer League (MAYS) or other league the club is affiliated with. Calculated by dividing the number of players roster for a specific gender/age grouping by the MAYS fees associated with that age
3. Club overhead (general administration cost) - Calculated below:

$$\frac{(\text{Administrative Expense less Fundraising Income})}{\text{Annual Club Membership}}$$

This calculation will be conducted annually and set by the BOD before the Fall season at the July or August BOD meetings

Spencer Soccer Club 2013 AGM Refund Calculation

FALL 2013				
Fall 2012 Refund Reduction Calculations				
	U4, U6, U8	U10	U12	U14
MYSA Fee	\$ 11	\$ 11	\$ 11	\$ 11
MAYS Fee*	\$ -	\$ 21	\$ 19	\$ 28
Overhead**	\$ 18	\$ 18	\$ 18	\$ 18
Totals	\$ 29	\$ 50	\$ 48	\$ 57
MYSA Insurance Fee per player cost		\$ 11		
*FALL 2013 MAYS FEES		Avg Players Per Team		
U10	\$ 210.00	10	\$ 21	
U12	\$ 230.00	12	\$ 19	
U14	\$ 450.00	16	\$ 28	
**Overhead Calculation				
FY 2012 Administrative Expense less Fundraising Income			\$	17,318.99
FY 2012 Total Number of Members				473
Per Player Expense			\$	37
Per Season Expense			\$	18