



Tantasqua Regional Youth Soccer

Board Meeting

MINUTES

MONDAY, DECEMBER 19, 2016

7:30 PM

HOLLAND TOWN HALL

ATTENDEES	<u>Board Representatives</u> Kelly Parent (Commissioner) Jack Keough (Head Referee) Ian McGrath (Treasurer) Doug Blakeley (Secretary) Megan Panek (Girls Travel Registrar) John Buday (Brimfield Town Coordinator) Peter Higgins (Wales Town Coordinator)
	<u>Excused</u> Bill Bailey (Boys Travel Registrar) Heather Blakeley (Holland Town Coordinator) Jen Bailey (Sturbridge Town Coordinator)
	<u>Guests</u> None
CALLED TO ORDER	7:35 PM
MATERIALS	Agenda; Constitution with Proposed Revisions from Nov. 21, 2016 Mtg; Bylaws with Proposed Revisions from Nov. 21, 2016 Mtg
NOTE TAKER	Doug Blakeley

Agenda topics

1. REVIEW OF MINUTES – ANNUAL GENERAL MEETING

D. BLAKELEY

DISCUSSION		
Review of Discussion regarding TRY decision to early-adopt US Soccer team formation by player's birth year vs. past practice KP/ Feedback was positive to stepped up age MP/ Inconsistent with what she received for parental feedback. Numbers-wise, if TRY kept players 'down' by past practice, our Fall teams would have been more competitive. U12 girls' coaches informed that Spring teams will be formed consistent with the Fall. Last Fall (2015), we said that wasn't an option. JK/ Players should be playing the ages in which they are eligible; makes the teams stronger KP/ All other towns/clubs have adopted the US Soccer rules. Wasn't really an issue for most teams PH/ If it's only one kid in question where there was a complaint, we are all set as is.		
Move to accept AGM Minutes: MH – motion to approve; IM – second. Unanimous hand approval (UHA)		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Complete and File Final AGM Minutes to TRY Website	D. Blakeley	January 19, 2017

2. VOTING ON AMENDMENTS TO CONSTITUTION & BYLAWS

K. PARENT

DISCUSSION	
A)	<u>Constitutional Amendments</u> (D. Blakeley provided red-lined hardcopy of affected pages)
	<i>Field and Equipment Director</i> KP/ I would like to amend to keep the League Director (aka Vice-President) position and keep the Field and Equipment Director positions separate. There is plenty of work to break up. MAYS and MYSA have more requirements, especially with administration of coaches. It would be nice if the Coaching Director could focus on the curriculum, etc. MP/ Take the uniform business off the Commissioner's plate – what else?

KP/ The Commissioner has to have separate access for coaching credentials. Registrars focus on Travel stuff, but the Commissioner initially gets the questions. I may as well answer the questions by the time I've read the email request.
 MP/ Push the registration questions onto the Registrars or down further as needed.
 KP/ Scheduling is a big issue. Mark Michalak did not have access to SportsManager last year, so the Commissioner and Head Ref did all the management in SportsManager.
 JK/ Some of those requests were technically not allowed.
 KP/ Keeping track of field maintenance, practices, and equipment is a lot of work for a volunteer. Putting other things on that position cannot help.
 MP/ Mark said he could handle the position at the AGM.
 KP/ Uniforms were put upon the Commissioner.
 JB/ Mark can handle it. Mark says he has time. There is a 'busy period', but he will have time during the down periods. Adding the Coaching Director is a key add. Open up a position for a 'volunteer' (i.e. non-Board) position to help.
 KP/ Running the Spring league is another task.
 PH/ I don't think that everyone the helps has to be on the Board. There are willing hands out there.
 MP/ Getting people to sign up for classes, courses, etc. is not a real push. Can be done by the Coaching Director. Bob McClain would push the Registrars.
 IM/ At least try to find a volunteer to fill the role of "Assistant to the Commissioner"
 JK/ Refereeing is OK; forwarded along Jeff Ardis' information to MAYS.

Move to change title of League Director to "Field and Equipment Director" as noted in the amended version of the Constitution:
 MP – motion to accept as is; IM – second. UHA

Coaching Director

JB/ Coaching Director should help appoint coaches when there are multiple volunteers or other circumstances.
 MP/ Coaching Director can work with the Town Coordinators for the Rec Program as well. Position is not just for the Travel Program.
 KP/ I have been receiving interest from outside parties to assist with the younger-age kids.
 MP/ The Coaching Director can also work with certain situations where there is exceptional talent
 JK/ The Coaching Director should not pick coaches, but assist with the picking

Move to accept addition of "Coaching Director" as noted in the amended version of the Constitution and all/any other remaining amendments to the Constitution : MP-motion to accept as-is; IM.-second. UHA.

Other General Discussion

JK/ Travel field conditions need to be monitored by the F&E Director. F&E should get SportsManager administrative rights. The MAYS representative from TRY officially closes the field based upon notice from F&E. For now, call should continue to go to MAYS Rep and keep F&E informed of situations.
 JK/ Rules for Rec Soccer ("Laws for the Game") will have to be amended – to match the Bylaws and other items. These can be changed at any time.
 IM/ What about the 2-year "requirement" for a Board person?
 KP/ Also a mention of retaining the Past Commissioner
 JK/ Can put in the BOD has to have some tenure prior to being Commissioner
 JB/ 2 years on the BOD, or a unanimous vote of the BOD.
 MP/ May want to assign terms (ed. durations) – especially to the Commissioner – for like 2 years. 1 year seems less restrictive.
 DB/ I disagree with "unanimous"; maybe 2/3 vote of BOD.
 PH/ It takes a small number of people to change the dynamics of the BOD. People behind the last dynamic change are (mostly) no longer around.
 JB/ Let's table this discussion to work on remaining agenda
 JK/ My experience with other town youth soccer boards is that they are – overall – smaller groups.
 MP and others/ Position of Commissioner-elect or appointee has to have minimum of 1 year experience on the BOD or receive a 2/3 voting majority of the current BOD.

Move to amend Article VIII of the Constitution with MP's statement as above; JK Motion; MP second. UHA

B) Bylaw Amendments

Initial move to accept rendered moot as no vote taken as other Constitutional amendments were to be proposed.

Second move to accept Bylaws as noted in the amended version with the exception of the change to Article IX: JB Motion to accept as-noted; IM second. UHA

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Complete and File Final Constitution and Bylaws to TRY Website	D. Blakeley	January 19, 2017

3. VOTING ON OFFICERS

K. PARENT

DISCUSSION		
A) Voting on Field and Equipment Director moot as Mark Michalak already appointed to position and will assume all duties as identified in Constitution and Bylaws. B) Voting on Coaching Director Nomination of Kelly Parent for Coaching Director; JK Motion; JB Second. UHA C) Voting on Commissioner KP/ I withdraw from position of Commissioner Nomination of Ian McGrath for Commissioner; KP Motion; MP Second. UHA IM/ Stated his intentions as Commissioner (youth development, etc.). D) Voting on Treasurer IM/ Will act as Treasurer until a person is appointed/voted. JB/ Need to think of people who will do it for the program and not for their kids DB/ I would like to see a QA/QC of the financial books done and formally entered into the TRY rules. JB/ Prior to confirming, I may recommend my wife to assist with prepping the books for audit IM/ I will meet with the Budays regarding audit prep No nomination(s) made for Treasurer. IM made a welcome to all new officers who will become effective as of January 1, 2017.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Seek candidates for Treasurer	All	Jan. 9, 2017

4. BOARD MEMBERS' REPORTS

EXECUTIVE BOARD

DISCUSSION	
A) <u>Treasurer</u> (Ian McGrath) Rec – Will post notes in SportsManager – missing Brookfield and Sturbridge accounting currently. At \$12,354.12; started 2016 with \$15K. Will be at ~\$18K with Brookfield and Sturbridge. May need to look at better allocation of expenses as Travel seemed to take on disproportionate burden. Looking to maybe also lower Rec fees based upon bank balance. PH/ Policy in Wales is no kid is turned away from Rec for lack of money. JK/ Every so often, TRY will cut back Rec fees and communicate that cut to the Town Coordinators. Make the fee level be good for a long term (~5 years) window so we don't go year-to-year with changes. JB/ TRY should look to get fees paid per "team" rather than per "player". Excess balance from fees can go to Travel Coaching development. Travel – No paper registrations so far (i.e. all Travel registrations done on-line). 209 registrations received. Received checks from two people ('2008's). \$1,900 charge from Challenger was for field shirts and paint; new charge is for Spring coaches' shirts. Spring registrations brought in \$14K so Travel is back to about \$26K in the bank. We lost about \$8,500 in the Travel program this year. \$3K was Revolution event. \$3,500 was the 2015 shirt embroidery charge recognized in 2016. IM/ I also need clarification with coaches moving forward General Discussion IM/ Going forward – refunds will only be for one player on the team the coach coaches (i.e. not all players in the coaches family, regardless of team). KP/ there will also be things purchased in 2016 that will subsidize 2017 expenses. JK/ There will be an increase in MAYS fees, but shouldn't be significant. No motion to accept Treasurer's Report as town accounting not yet complete.	
B) <u>Head Referee</u> (Jack Keough) No Report	
C) <u>Field & Equipment Director</u> (Mark Michalak) (in absentia) Thanks to those who helped with Bantam goal breakdown	
D) <u>Travel Registrar – Girls</u> (Megan Panek) Next meeting on January 9th. All coaches' evaluation are in.	

E) Travel Registrar – Boys (Bill Bailey) Had to leave following roll call, but left a handout of current registrants by team		
F) Secretary (Doug Blakeley) Question regarding where to post notes, etc. JK/ All BOD will have Administrator access to SportsManager once the site is updated.		
G) Town Coordinators Brimfield (John Buday) – No report Brookfield (Lisa Hanrahan) – Absent; No report Holland (Heather Blakeley) – Excused; No report Sturbridge (Jen Bailey) – Excused; No report Wales (Pete Higgins) – No report		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Provide updated Cash Flow Statements	I. McGrath	Dec. 31, 2016
Remove TRY QUIKSET goals from Cage and Stadium Fields	M. Michalak	Nov. 26, 2016
Review need to improve U12 field at Brimfield Acres or consider alternate locations	M. Michalak	

5. NEW BUSINESS

I. MCGRATH

DISCUSSION		
A) Bantam Goal Breakdown – mentioned in F&E Report B) Proposed Brimfield Acres U12 Field Improvements – Tabled C) Subsidization of Personnel to Various Events / Courses / Exams – Tabled D) Spring U8 Recreational League Prep – Moot as not TRY's responsibility, but TRY supports <u>General Discussion</u> MP/ F&E Director should attend Tantasqua School Committee meetings to see how the field situations develop. IM/ Will follow up with F&E on the goals at TRHS Upcoming dates on Agenda were reviewed. JK/ Important date is January 14 th when all team profiles need to be in SportsManager		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Commissioner to meet with F&E Director regarding QUIKSET Goals	I. McGrath	Jan. 9, 2017

Motion to Adjourn @ 9:40 PM. Seconded. UHA

ATTACHMENTS	1. Agenda
SPECIAL NOTES	Thanks to the Town of Holland for offering the Town Hall for the BOD Meeting.